

**Dawlish and District U3A**  
**Notice of Annual General Meeting, Monday 16<sup>th</sup> September 2024**

We are pleased to give advance notice that our Annual General Meeting this year will be held in the Council Chamber at the Manor House, Old Town Street, Dawlish EX7 9AP starting at 2.45 p m (entry from 2.30 p m). Please note the date in your diary and be aware of the venue.

The AGM will give a report from the Committee on the past year and a Treasurer's report and accounts for twelve months ending 31<sup>st</sup> March 2024; receive any resolutions proposed and carry out the election of Officers and Committee members.

**Timetable**

- Closing date for nominations for committee members and for any motions for consideration at the AGM – 16<sup>th</sup> August 2024.
- Formal notice of the AGM with agenda, details of voting arrangements, accounts for 2023/24 to be sent out by 20<sup>th</sup> August 2024.

**Nominations for the committee**

All existing committee members must seek re-election each year at the AGM. We very much hope that we will also have some new members join in running our u3a. The committee currently has nine members, but the committee can comprise up to 15 members.

The existing committee would welcome new members joining the committee to contribute to all that we do and to the vibrancy of our organisation.

While there is, of course, work to be done as a member of the committee, it really is not arduous for the most part – and it is very enjoyable and satisfying. Committee members are responsible for vital activities in our organisation, such as membership, co-ordinating group activity and keeping our u3a active. You do not need prior experience of committees; your enthusiasm is the most important asset.

If you wish to stand, please complete the nomination form attached (which can also be found on our website) stating that you are applying for the role of Chair, Vice-chair, Secretary, Treasurer or as a committee member.

If you require any further information about the roles or to discuss any specific positions, please contact an existing Committee Member or the Secretary.

**Only paid-up members can stand for the committee, propose or second nominations. Please make sure that the persons you state as nominators have agreed and are paid up members. Existing members of the Committee cannot be nominators.**

**Contact**

For information about the AGM please contact Michael Heyden, by emailing [enquiries@u3a.dawlish.info](mailto:enquiries@u3a.dawlish.info)

25<sup>th</sup> July 2024

David Wright, Secretary, Dawlish and District u3a.