

## Adventure Group – risk assessment for externally provided activities

Use this risk assessment before leading an activity to help understand the risks and any steps needed to be taken to stay safe. Complete a copy for every activity and keep this for 1 year after the date of the activity.



<b>Activity</b>	Tour of Brixham Fish Market	<b>Date of activity</b>	01/05/24
<b>Adventure Leader</b>	Deborah	<b>Date of risk assessment</b>	12/02/24
<b>Activity Provider</b>	Brixham trawler Agents Ltd	<b>Date of research or recce</b>	Feb 2024

Possible hazards	Who might be harmed and how?	Ways to control the risk	Activity specific notes	Action taken? (click on the box to tick)
Bad weather (including extreme temperatures) (Outdoor activities only)	Participants – risk of illness and injury	Check the weather forecast and postpone/cancel if necessary.		<input type="checkbox"/>
		Advise participants to bring suitable clothing and items for the conditions.		<input type="checkbox"/>
Slips, trips and falls	Participants	Make participants aware of potential hazards; advise on suitable footwear	It will be wet and slippery and people should wear suitable footwear	<input type="checkbox"/>
Hazards due to specific nature of activity	Participants - risk of e.g. injury, drowning, vertigo	Notify participants of any likely physical risks so they may make an informed decision re their personal fitness for the activity.	The tour covers a large market and is all on foot. Please only book if you are fit and capable of being on your feet for two hours.	<input type="checkbox"/>
		Ensure participants declare any relevant medical conditions to the provider.		<input type="checkbox"/>
		Employ experts to instruct and supervise the activity with safety as a priority. Ensure they include appropriate instruction to mitigate known physical risks (e.g. use of buoyancy aids; procedure for lifting safely; capsizing procedure; what to do in emergency)	A safety briefing will be given at the start and protective equipment will be provided. Things to be aware of <ul style="list-style-type: none"> <li>● wet floor and ice</li> <li>● fish boxes (trip hazard)</li> </ul>	<input type="checkbox"/>

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			<ul style="list-style-type: none"> <li>quay edge (falling in water)</li> <li>keep close to guide</li> <li>BTA and Rockfish take no responsibility for any injuries or health conditions</li> </ul>	
		Ensure experts are appropriately qualified to teach and supervise the activity.	The tour will be provided by the same people who provide the publicly available tours, who work in the fish Market.	<input type="checkbox"/>
		Ensure provider has first aid certification and first aid kit is available.	yes	<input type="checkbox"/>
		Ensure provider supplies appropriate safety equipment e.g. buoyancy aids; harness etc	White coats, boot covers and a hair net will be provided	<input type="checkbox"/>
		Ensure provider holds public liability insurance.	yes £10 000 000	<input type="checkbox"/>
Environmental risks	Participants	Ensure participants are aware of environmental hazards (e.g. pollution; poor water quality; uneven and slippery surfaces; overhanging trees; road traffic) and the actions needed to mitigate these.	covered above	<input type="checkbox"/>
Loss of money	Participants – due to cancellation by either party	Establish provider’s policy for cancellation due to weather, illness or other circumstances.	If provider cancels it can be rearranged. If individuals cancel there will be no rearrangement	<input type="checkbox"/>
Loss of personal property	Participants	Establish provision of secure space for storage of personal belongings; advise participants to leave valuables at home	no provision	<input type="checkbox"/>
Transmission of COVID-19 through close contact / meeting other people	Participants – risk of spreading COVID-19	Suggest participants stay at home if they are exhibiting Covid symptoms. Suggest participants bring hand sanitiser. Advise participants to respect each other’s personal space.		<input type="checkbox"/>

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<p><i>Activity description and details to provide to participants before the start of the activity</i></p>		<ul style="list-style-type: none"> <li>a. Type of activity</li> <li>b. Name of leader and leader's contact details</li> <li>c. Location of activity</li> <li>d. Date and start time</li> <li>e. Duration</li> <li>f. Cost, including deposit required</li> <li>g. Deadline for commitment (including payment of deposit if required)</li> <li>h. Deadline for payment in full</li> <li>i. Cancellation policy</li> <li>j. Procedure for notifying group if provider cancels</li> <li>k. Level of fitness required or any particular skills</li> <li>l. Need to declare relevant medical conditions</li> <li>m. Disclaimer: Please note that whilst the organisers are concerned for everyone's welfare, by taking part in this activity you should recognise that your safety is your own responsibility.</li> <li>n. Appropriate footwear &amp; clothing</li> <li>o. Toilet / refreshment facilities</li> <li>p. What to bring – food / drink / equipment</li> <li>q. Meeting point</li> <li>r. Car parking facilities</li> </ul>	<ul style="list-style-type: none"> <li>a. tour of fish market. Optional breakfast to be taken afterwards at a local venue and not included in this risk assessment</li> <li>b. Adam Mudge</li> <li>c. Brixham fish market</li> <li>d. Wednesday 1st May 2024. 6:15 am</li> <li>e. approx 1.5 hours</li> <li>f. £10 per person</li> <li>g. 21st April</li> <li>h. 21xt April</li> <li>i. see above</li> <li>j. email and web page</li> <li>k. The tour covers a large market and is all on foot. Please only book if you are fit and capable of being on your feet for two hours.</li> <li>l. yes</li> <li>m. BTA and Rockfish take no responsibility for any injuries or health conditions</li> <li>n. The fish market is a refrigerated area so be sure to wear warm clothing. Also sturdy footwear.</li> <li>o. toilets at start and end of tour</li> <li>p. no equipment required</li> <li>q. Meet outside the fish market gates, at the blue tower in front of the Rockfish restaurant.</li> <li>r. Lift sharing to be arranged. Nearest car park is the Freshwater Quarry Car Park,</li> </ul>	

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			approximately 0.3 miles walk from the fish market.	