

Adventure Group – risk assessment for externally provided activities

Use this risk assessment before leading an activity to help understand the risks and any steps needed to be taken to stay safe. Complete a copy for every activity and keep this for 1 year after the date of the activity.



Activity	Splat Attack	Date of activity	<i>TBC</i>
Adventure Leader	Carolyn Hartley	Date of risk assessment	<i>3rd September 2023</i>
Activity Provider	Splat Attack Community Interest Company	Date of research or recce	<i>2nd September 2023</i>

Possible hazards	Who might be harmed and how?	Ways to control the risk	Activity specific notes	Action taken? (click on the box to tick)
Bad weather (including extreme temperatures) (Outdoor activities only)	Participants – risk of illness and injury	Check the weather forecast and postpone/cancel if necessary.	Splat Attack won't happen if it's raining. Participants will be notified.	<input type="checkbox"/>
		Advise participants to bring suitable clothing and items for the conditions.	If it's a sunny day wear sunscreen/hats and take some water.	<input type="checkbox"/>
Slips, trips and falls	Participants	Make participants aware of potential hazards; advise on suitable footwear	The field in which Splat Attack is done is uneven so wear supportive trainers or boots.	<input type="checkbox"/>
Hazards due to specific nature of activity	Participants - risk of e.g. injury, drowning, vertigo	Notify participants of any likely physical risks so they may make an informed decision re their personal fitness for the activity.	When playing Splat Attack you may get hit. Protective equipment is provided and we strongly recommend that you wear this. Additionally it involves running around and hiding from the opposing team so	<input type="checkbox"/>

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			reasonable mobility is required to enjoy the full experience. Alternatively one could adopt a gentler approach by hiding behind one of the obstacles provided.	
		Ensure participants declare any relevant medical conditions to the provider.	Please declare any medical conditions at the safety briefing at the start.	<input type="checkbox"/>
		Employ experts to instruct and supervise the activity with safety as a priority. Ensure they include appropriate instruction to mitigate known physical risks (e.g. use of buoyancy aids; procedure for lifting safely; capsize procedure; what to do in emergency)	Staff are appropriately experienced and will provide a safety briefing at the start.	<input type="checkbox"/>
		Ensure experts are appropriately qualified to teach and supervise the activity.	As above.	<input type="checkbox"/>
		Ensure provider has first aid certification and first aid kit is available.	All staff are first aid trained and first aid kits are available on site.	<input type="checkbox"/>
		Ensure provider supplies appropriate safety equipment e.g. buoyancy aids; harness etc	Helmets, goggles, chest protector and neck protectors are provided.	<input type="checkbox"/>
		Ensure provider holds public liability insurance.	Yes, £5,000,000.	<input type="checkbox"/>
Environmental risks	Participants	Ensure participants are aware of environmental hazards (e.g. pollution; poor water quality; uneven and slippery surfaces; overhanging trees; road traffic) and the actions needed to mitigate these.	The field is uneven and possibly slippery if damp.	<input type="checkbox"/>
Loss of money	Participants – due to cancellation by either party	Establish provider's policy for cancellation due to weather, illness or other circumstances.	The provider expects to cancel if it is raining. Participants will pay on the day so there should be no financial loss to individuals as a result of cancellation.	<input type="checkbox"/>
Loss of personal property	Participants	Establish provision of secure space for storage of personal belongings; advise participants to leave valuables at home	There is a safe place for small personal items such as phones and wallets. Larger bags should be left in the car.	<input type="checkbox"/>

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Transmission of COVID-19 through close contact / meeting other people	Participants – risk of spreading COVID-19	Advise participants at the start of the activity to maintain physical distancing, and what to do at any pinch points – this is everyone's responsibility.	This is an outdoors activity where avoiding people is the objective.	<input type="checkbox"/>
		Ensure you have a record of who attended the activity for contact tracing.	Record of participants is kept.	<input type="checkbox"/>
Transmission of COVID-19 through touching equipment	Participants, members of the public – risk of spreading COVID-19	Avoid touching each other's equipment, where possible	All equipment is sanitised after use.	<input type="checkbox"/>
		Suggest participants bring hand sanitiser.	Hand sanitiser also available on site.	<input type="checkbox"/>
<i>Activity description and details to provide to participants before the start of the activity</i>		<ul style="list-style-type: none"> a. Type of activity b. Name of leader and leader's contact details c. Location of activity d. Date and start time e. Duration f. Cost, including deposit required g. Deadline for commitment (including payment of deposit if required) h. Deadline for payment in full i. Cancellation policy j. Procedure for notifying group if provider cancels k. Level of fitness required or any particular skills l. Need to declare relevant medical conditions m. Disclaimer: Please note that whilst the organisers are concerned for everyone's welfare, by taking part in this activity you should recognise that your safety is your own responsibility. n. Appropriate footwear & clothing o. Toilet / refreshment facilities 	Details provided on website.	

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		<ul style="list-style-type: none"> p. What to bring – food / drink / equipment q. Meeting point r. Car parking facilities 		