

## Adventure Group – risk assessment for externally provided activities

Use this risk assessment before leading an activity to help understand the risks and any steps needed to be taken to stay safe. Complete a copy for every activity and keep this for 1 year after the date of the activity.



<b>Activity</b>	Axe throwing and Crazy golf	<b>Date of activity</b>	23/03/23
<b>Adventure Leader</b>	Miggie Pickton	<b>Date of risk assessment</b>	03/03/23
<b>Activity Provider</b>	Boom Battle Bar, Exeter Contact: Simon	<b>Date of research or recce</b>	02/03/23

Possible hazards	Who might be harmed and how?	Ways to control the risk	Activity specific notes	Action taken? (click on the box to tick)
Bad weather (including extreme temperatures) (Outdoor activities only)	Participants – risk of illness and injury	Check the weather forecast and postpone/cancel if necessary.	Activity is indoors. Forecast will be checked and if travel is likely to be hazardous we will postpone or cancel.	<input type="checkbox"/>
		Advise participants to bring suitable clothing and items for the conditions.	Closed toe footwear are essential for axe throwing; no hats, hoods or heels should be worn.	<input type="checkbox"/>
Slips, trips and falls	Participants	Make participants aware of potential hazards; advise on suitable footwear	Comfortable closed toe footwear advised for internal use.	<input type="checkbox"/>
Hazards due to specific nature of activity	Participants - risk of e.g. injury, drowning, vertigo	Notify participants of any likely physical risks so they may make an informed decision re their personal fitness for the activity.	The Boom Battle Bar waiver states: "the Activities require a moderate level of fitness and can be physically demanding and require physical effort". This applies particularly to the axe throwing. The website states that axe throwing is wheelchair accessible but not crazier golf. However, wheelchair users are invited to participate in both as long as they are happy to swing the club from the level surface to the side of the run and accept help in the few more awkward places that the ball may land.	<input type="checkbox"/>

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		Ensure participants declare any relevant medical conditions to the provider.	Remind participants on the day	<input type="checkbox"/>
		Employ experts to instruct and supervise the activity with safety as a priority. Ensure they include appropriate instruction to mitigate known physical risks (e.g. use of buoyancy aids; procedure for lifting safely; capsizing procedure; what to do in emergency)	These activities do not require specialist training but a Boom Battle Bar host will provide a full safety briefing before the axe throwing and remain with us for the duration of this activity. Crazier golf is not directly supervised but venue staff will be on hand if support is needed.	<input type="checkbox"/>
		Ensure experts are appropriately qualified to teach and supervise the activity.	Please see above.	<input type="checkbox"/>
		Ensure provider has first aid certification and first aid kit is available.	Yes and Yes	<input type="checkbox"/>
		Ensure provider supplies appropriate safety equipment e.g. buoyancy aids; harness etc	Axe safety is covered by the host prior to throwing.	<input type="checkbox"/>
		Ensure provider holds public liability insurance.	Yes.	<input type="checkbox"/>
Environmental risks	Participants	Ensure participants are aware of environmental hazards (e.g. pollution; poor water quality; uneven and slippery surfaces; overhanging trees; road traffic) and the actions needed to mitigate these.	Risk of injury or death from throwing accident: participants are advised to read and comply with Boom Battle Bar's <a href="#">terms and conditions</a> . The host will include safety briefing prior to activity.	<input type="checkbox"/>
Loss of money	Participants – due to cancellation by either party	Establish provider's policy for cancellation due to weather, illness or other circumstances.	Cancellation prior to 48 hours beforehand: <ul style="list-style-type: none"> <li>• Axe throwing: no refund</li> <li>• Crazier golf: move booking.</li> </ul> Cancellation within 48 hours of booking: No refund.	<input type="checkbox"/>
Loss of personal property	Participants	Establish provision of secure space for storage of personal belongings; advise participants to leave valuables at home	Participants advised not to take valuables.	<input type="checkbox"/>
Transmission of COVID-19 through	Participants – risk of	Plan the activity for a less busy time.	Activity to take place outside peak time.	<input type="checkbox"/>

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close contact / meeting other people	spreading COVID-19	Avoid activities where physical distancing is not possible.	We are now moving away from Covid restrictions but participants are asked to respect each other's personal space.	<input type="checkbox"/>
		The use of a lateral flow test on the morning of the activity is encouraged but not now mandatory.	Included in website briefing.	<input type="checkbox"/>
		Advise participants at the start of the activity to maintain physical distancing, and what to do at any pinch points – this is everyone's responsibility.	Included in website briefing.	<input type="checkbox"/>
		Ensure you have a record of who attended the activity for contact tracing.	Yes	<input type="checkbox"/>
Transmission of COVID-19 through touching equipment	Participants, members of the public – risk of spreading COVID-19	Avoid touching each other's equipment, where possible	Groups will be sharing equipment so use of hand sanitiser is recommended.	<input type="checkbox"/>
		Suggest participants bring hand sanitiser.	Included in website briefing.	<input type="checkbox"/> <input type="checkbox"/>
<i>Activity description and details to provide to participants before the start of the activity</i>		<ul style="list-style-type: none"> <li>a. Type of activity</li> <li>b. Name of leader and leader's contact details</li> <li>c. Location of activity</li> <li>d. Date and start time</li> <li>e. Duration</li> <li>f. Cost, including deposit required</li> <li>g. Deadline for commitment (including payment of deposit if required)</li> <li>h. Deadline for payment in full</li> <li>i. Cancellation policy</li> <li>j. Procedure for notifying group if provider cancels</li> <li>k. Level of fitness required or any particular skills</li> <li>l. Need to declare relevant medical conditions</li> <li>m. Disclaimer: Please note that whilst the organisers are concerned for everyone's welfare, by taking part in this activity you should recognise that your safety is your own responsibility.</li> <li>n. Appropriate footwear &amp; clothing</li> <li>o. Toilet / refreshment facilities</li> <li>p. What to bring – food / drink / equipment</li> <li>q. Meeting point</li> </ul>	Details are available on the Dawlish & District website: <a href="https://u3a.dawlish.info/adventure-group-axe-throwing-and-crazier-golf">https://u3a.dawlish.info/adventure-group-axe-throwing-and-crazier-golf</a>	

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		r. Car parking facilities		