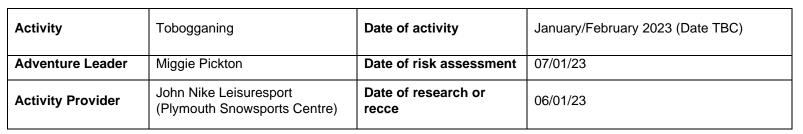
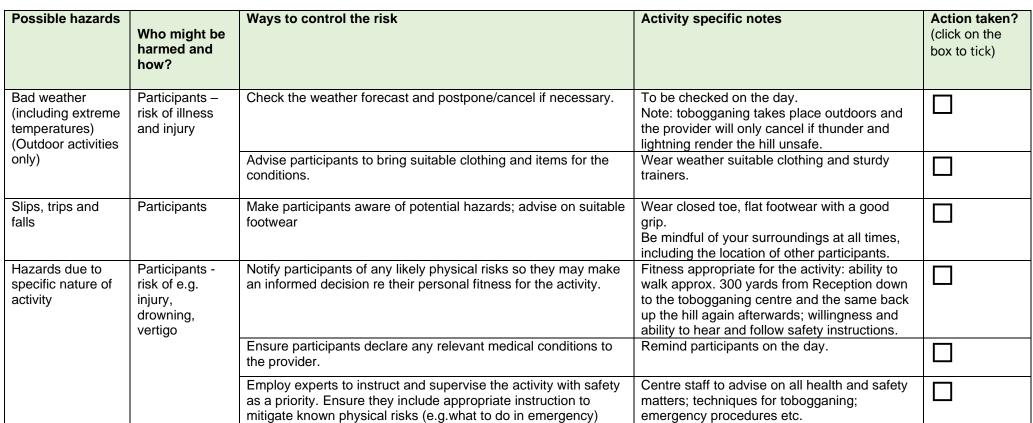
Adventure Group - risk assessment for externally provided activities

Use this risk assessment before leading an activity to help understand the risks and any steps needed to be taken to stay safe. Complete a copy for every activity and keep this for 1 year after the date of the activity.







Possible hazards	Who might be harmed and how?	Ways to control the risk	Activity specific notes	Action taken? (click on the box to tick)
		Ensure experts are appropriately qualified to teach and supervise the activity.	Centre staff have had appropriate training and will be on hand to answer questions.	
		Ensure provider has first aid certification and first aid kit is available.	Yes	
		Ensure provider supplies appropriate safety equipment e.g. buoyancy aids; harness etc	Not applicable	
		Ensure provider holds public liability insurance.	Yes	
Environmental risks	Participants	Ensure participants are aware of environmental hazards (e.g. pollution; poor water quality; uneven and slippery surfaces; overhanging trees; road traffic) and the actions needed to mitigate these.	Participants are advised to wash hands before eating or drinking.	
Loss of money	Participants – due to cancellation by either party	Establish provider's policy for cancellation due to weather, illness or other circumstances.	Plymouth Snowsports Centre state "We are a rain or shine slope, we would only stop a session if there was thunder and lightning due to the risk of being on a hill in such a storm". (Source: <u>https://www.jnlplymouth.co.uk/activities/tubing- tobogganing/#faq</u>) If cancellation occurs earlier than 48 hours before the booked activity then the booking may be moved to another date. Otherwise a charge of 25% of the activity cost will be made.	
Loss of personal property	Participants	Establish provision of secure space for storage of personal belongings; advise participants to leave valuables at home	Lockers are available on payment of 20p for a token.	
Transmission of COVID-19 through close contact / meeting other people	Participants – risk of spreading COVID-19	Plan the activity for a less busy time.	Activity to take place on an off-season week day.	
		Avoid activities where physical distancing is not possible.	Each toboggan takes one adult so physical distancing is possible.	
		The use of a lateral flow test on the morning of the activity is encouraged but not now mandatory.	Included in website briefing.	
		Carry a face covering in case of incidents.	Face masks are optional, in line with government guidance.	

Possible hazards	Who might be harmed and how?	Ways to control the risk	Activity specific notes	Action taken? (click on the box to tick)
		Ensure you have a record of who attended the activity for contact tracing.	Yes	
		Avoid touching each other's equipment, where possible	Included in website briefing.	
Transmission of COVID-19 through touching equipment	Participants, members of the public – risk of spreading COVID-19	Suggest participants bring hand sanitiser.	Toboggans are cleaned regularly. The risk of virus transmission is low because the activity takes place outdoors.	
Activity description and details to provide to participants before the start of the activity		 a. Type of activity b. Name of leader and leader's contact details c. Location of activity d. Date and start time e. Duration f. Cost, including deposit required g. Deadline for commitment (including payment of deposit if required) h. Deadline for payment in full i. Cancellation policy j. Procedure for notifying group if provider cancels k. Level of fitness required or any particular skills l. Need to declare relevant medical conditions m. Disclaimer: Please note that whilst the organisers are concerned for everyone's welfare, by taking part in this activity you should recognise that your safety is your own responsibility. n. Appropriate footwear & clothing o. Toilet / refreshment facilities p. What to bring – food / drink / equipment q. Meeting point r. Car parking facilities 	Details are available on the Dawlish & District website: <u>https://u3a.dawlish.info/adventure-</u> group-tobogganing	